

E.A. NO: FSM-026-18
OPENING DATE: 3/20/18
CLOSING DATE: 4/20/18

EXAMINATION ANNOUNCEMENT



Department of Finance & Administration
Division of Personnel Administration
F.S.M. National Government

It is the policy of the FSM Government that qualified FSM citizens is given first priority for employment consideration; with other Micronesian and U.S. citizens utilized in positions for which no qualified FSM citizens are available.

POSITION AND SALARY:

Single Audit Specialist I
PL-36/1
\$566.26 B/W + \$40.00 Cola

This is the minimum rate at step one of the grade. Higher rates maybe authorized in cases of hard-to-fill positions where it is appropriate to the qualification of the appointee.

LOCATION:

Office of the National Public Auditor
FSM National Government
Palikir, Pohnpei FM 96941

DUTIES (ILLUSTRATIVE ONLY):

Works under the supervision of the Public Auditor. Assists, prepares, issues and manages the RFP to solicit audit proposals every new cycle to hire the external CPA firm; provides secretariat support for the Committee to evaluate bid proposals and to select the CPA firm; assists, monitors, manages and oversights the audit contract and the performance of the CPA firm; assists and prepares monthly status reports on the progress of all annual audits for the five FSM Governments plus their respective Component Units; assists and facilitates the monitoring of essential single audit matters among which include the resolution of questioned costs and the implementation of audit findings; assists and reviews monthly billing statements from the external CPA firm and verifies payment requests; prepares and assists in disseminating single audit data periodically via the OPA website and to the stakeholders; assists and coordinates all other matters pertaining to the FSM annual single audits and performs other duties as assigned.

QUALIFICATION REQUIREMENTS:

Graduation from an accredited college or university with a four year degree in Accounting, Finance, Business Administration and Economic or related field.