



Office of the Director

## FSM Personnel Office

### EMPLOYMENT OPPORTUNITY



P.O. Box PS-35

Palikir, Pohnpei, FM 96941

Tel: (691) 320-2618/2642

Email: [personnel@personnel.gov.fm](mailto:personnel@personnel.gov.fm)

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill one position for Audit Supervisor (Financial) at the Office of the National Public Auditor.

**The Position:** The Audit Supervisor is responsible for planning, organizing and assigning duties and directing the work activities of two or more auditors; ensures audits are conducted in accordance with applicable standards; develops audit plans, audit procedures, and maintains appropriate records and audit working papers to facilitate audit planning and review; reviews agencies financial statements, document, data and accounting entries; gathers information from an agency financial statements, documents, data and accounting entries; gathers information from an agency financial reporting system, account balances, cash flow statements, income statements, balance sheets, tax returns and internal control systems; suggest changes to internal controls and financial reporting procedures to enhance control systems; suggest changes to internal controls and financial reporting procedures to enhance agencies efficiency, cost effectiveness and overall performance; direct and takes charge of audits where criminal misconduct appears evident, prepares draft audit reports, and reviews draft audit reports and working papers submitted by subordinate auditors, verifies working papers to support audit conclusions; conducts entrance/exit conference; recommends changes which will improve financial records, systems, procedures and controls, compliance; trains subordinate auditors; prepares performance evaluation of subordinate auditors; performs other duties as assigned.

**The Incumbent:** At a minimum, the person will have a BA degree in Accounting plus at least five (5) years of experience in auditing with two (2) years of which must be in governmental auditing. A Certified Public Accountant or equivalent, CIA, CGAP, CFE, CISA are preferred

**Benefits:** Salary depends upon the qualification of the applicant and cannot exceed established salary range for the position which is \$45,000.00 per annum. Housing, travel and relocation will be provided if applicable. Continuing Professional Education (CPE) hours and membership fee in professional organization.

**To apply:** Send resume or application by mail or fax to the following addresses:

Personnel Office  
P.O. Box PS-35  
Palikir, Pohnpei FM 96941  
[Dwight.edwards@gmail.com](mailto:Dwight.edwards@gmail.com)  
Tel: (691) 320-2618/2642

Office of Public Auditor  
P.O. Box PS-05  
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[hhainrick@fsmopa.fm](mailto:hhainrick@fsmopa.fm)  
Tel: (691) 320-2862/2863

The Office of Personnel will be accepting application/resume from April 1, 2020 until filled.

THE FSM AN EQUAL OPPORTUNITY EMPLOYER